

Date:

Name & Address of Seller

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Telephone:

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Name & Address of Buyer

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Telephone:

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## USED CAR SALES RECEIPT

### CHECKLIST

#### Tick Boxes

- Fill out the V5C Document
- Seller posts to DVLA
- Buyer keeps 'new keeper supplement'
- Spare keys, including service key *(if applicable)*
- Service history and invoices
- Valid MOT certificate *(if applicable)*
- Locking wheel nut key *(if applicable)*
- Radio Code *(if applicable)*
- Owner's manuals

Vehicle Registration Number:

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VIN:

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Make:

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Model:

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Colour:

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Total:

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Paid In Full

Sold As Seen

Signature of Seller

Signature of Buyer